

Bartender

Overview

Located in the heart of the Union Square Theater District, San Francisco Playhouse is an award-winning nonprofit theatre company that stages more than 300 performances per year. We are seeking a friendly and professional Bartender to join our team! Bartenders will work in pairs to provide guests with beverages and snacks to enhance their theatre-going experience. They are the face of San Francisco Playhouse's customer service and provide exceptional service to all guests before performances, during intermissions, and after performances, while ensuring a professional and welcoming atmosphere is maintained in the lobby at all times.

Bartenders report to the Patron Services Manager.

Job Details

Pay Rate: \$20-\$25 Hourly, Part-Time, Non-Exempt; Additional Nightly Tips

Schedule: Evenings Required, Performances run Tuesday-Sunday, 5-Hour Shift, 10-25 hours per week

Key Responsibilities

- Liaise with Front of House Manager to ensure concessions orders keep current times on schedule.
- Set-up bar, bathroom, and lobby areas prior to lobby opening. Ensure cleanliness and sanitation is maintained in all areas throughout the entirety of each shift.
- Serve beer, wine and prepare a variety of rotating cocktails.
- Prepare simple food platters and unpackaged snacks for nightly service and special events (CA Food Handler Certificate required; May be obtained following hire).
- Follow proper alcohol service regulations and check IDs when necessary.
- Manage cash and card transactions efficiently.
- Ring up and run sales reports for Concessions sales using Lightspeed (Formerly *ShopKeep*).
- Assist Front of House Manager with any spills, accidents or incidents as they occur.
- Restock any supplies for Concessions, bathrooms, and VIP lounge during shift as needed.
- Ensure all waste is disposed of properly in appropriate bins and take all trash to basement following close of every shift.
- Other duties as assigned.

Qualifications

- RBS Training Certification & CA Food Handler's Card required (May be obtained while training)
- Excellent customer service and communication skills
- Ability to multitask and work efficiently during busy periods
- Team-oriented with a positive attitude
- Ability to lift 20-30 lbs, use stairs and remain standing for 2 hours at a time
- Evening and weekend availability required