**Concessionaire**

San Francisco Playhouse is the second-largest nonprofit theatre company in San Francisco. Having grown from a storefront to a 199-seat theatre in just 15 years, we are powered by a team of energetic and innovative theatre lovers. Founded in 2003 as a 501(c)3 non-profit theatre company, our programming includes a six-play mainstage season and a three-play Sandbox Series of world premieres, plus a Rising Star Education Program for high school students. Refer to our website, sfplayhouse.org, for more information on our company.

We are seeking a customer service-oriented individual to join our Concessions team! Concessionaires generally work in pairs to provide SFPH patrons with beverages and snacks to improve their theatre-going experience. Regular side-tasks are also part of the job to keep the bar running smoothly. Concessionaires are also a part of our special events team. This includes on site and off site events, as well as setting up and breaking down.

**Concessionaires report to the Concessions Manager.**

**Key Responsibilities Include:**

* Commit to no less than 3-4 shifts per week
* Liaise with Front of House Manager to ensure concessions orders keep curtain times on schedule
* Set-up bar, bathrooms and lobby prior to lobby opening
* Ring up and run sales reports for concessions sales using ShopKeep
* Serve beer, wine and prepare a variety of cocktails for Patrons
	+ Prepare simple food platters and unpackaged snacks, which requires food handlers permit (permits can be obtained through employment if needed)
* Maintain bar cleanliness and organization of all areas used by concessions.
* Ensure all waste is disposed of properly in appropriate bins
* Assist Front of House Manager with any spills, accidents or incidents as they occur
* Restock any supplies for concessions, bathrooms and VIP lounge during shift
* Other duties as assigned

**Qualifications:**

* Customer Service Experience Required
* Bartending Experience Preferred
* Catering Experience a plus
* Background in Theatre Arts a plus (House Management or Stage Management experience is a definite plus!)
* Computer savvy and a people person
* Ability to lift 20-30 lbs, use stairs and remain standing for 2 hours at a time
* Evening and Weekend Availability Required
* Must be a team player who can think on their feet
* If you can have fun at work while maintaining a professional, positive attitude, you are the person for us!

**Compensation:**

* San Francisco Minimum Wage
* Benefits:
	+ Paid Sick Leave (per state and local ordinances)
	+ Pre-Tax Commuter Benefits
	+ HCSO Compliant Health Expense Policy
	+ Access to live theatre around the Bay Area, as well as discounts with multiple vendors